



PARKS AND RECREATION ADVISORY BOARD

July 8, 2019

5:30 p.m. - Basement, Thorman Conference Room
801 Texas Ave., City Bldg. 3, El Paso, Texas

Minutes

Members Present: (7)

District 1 – Romaree Friedman Herbert
District 2- Anna Alemán
District 3- Edward Frausto (Vice Chair)
District 4 – Julia Smith (Chair)
District 5- Christa J Madero
District 6 – Sandra Olivar
District 7 – Sylvia Carreon

Members Absent: (2)

Mayor – Adrienne Moody
District 8 – Simon Chandler

City Staff Present

Tracy Novak, Director
Joe Rodriguez, Assistant Director
Joel McKnight, Assistant Director
Rocio Rivas, Board Recording Secretary
Hawk Scott, Recreation Programs Manager
Julie Belcher, Recreation & Sports Coordinator
Esperanza Yee, Recreation Program Supervisor
Brenda Romero, Interim Recreation Manager

City Attorney – Legal

Leslie Jean-Pierre, Assistant City Attorney

Public Present

None

1. Agenda Item #1. Meeting Called to Order
Julia Smith, Chair, called the meeting to order at 5:30 p.m.
2. Agenda Item #2. **Approval of Minutes:** May 13, 2019
Julia Smith, Chair, asked the Board to review minutes and approve.

Motion by Julia Smith to accept minutes as written, seconded by Christa J Madera. Motion carried (unanimous).

3. Agenda Item #3. **Introduction:** New Parks and Recreation Advisory Board Members- Christa J. Madera and Anna Alemán.
4. Agenda Item #4. Call to the Public (for items not on the agenda)

None

5. Agenda Item # 5. **Update: and Discussion:** Afterschool Program received the UTEP-Golden Impact Award, Tracy Novak-presented to Julie Belcher.

6. Agenda Item #6 **Update and Discussion:** Proposed Trailhead Relocation – Jorge Castillo, Open Space, Trails and Parks Coordinator.

Jorge Castillo, Open Space, Trails and Parks Coordinator, reports:

- Recommends to relocate trailhead location approximately 1.25 miles north along trail to Mary Keisling Park.
- Park features approximately 50 acres of primarily underdeveloped parkland with plenty of overflow parking.
- Relocation of Trailhead would complement other River Trail related projects; River Trail Access and Extension of .3 miles of River Trail to Country Club Rd. area.
- Trailhead improvements would add theme for future improvements and simple design to add amenities within existing budget (\$125K).

Motion by Edward Frausto for approval to recommend to City Council for the relocation of Trailhead to Mary Keisling Park, seconded by Julia Smith. Motion carried (unanimous).

7. Agenda Item #7. **Subcommittees: Discussion and Action:**

Tree Committee- One (1) Vacancy

Sylvia Carreon, asked the Board to approve a new member.

Motion by Julia Smith to for placement of Anna Aleman to become New Tree Committee Member and Christa J Madero as Alternate, seconded by Romaree Friedman Herbert. Motion carried (unanimous).

- a. Adoption of staff recommendation to suspend Mr. Oscar Perez for violation of City of El Paso Parks and Recreation Department's Behavior Management Policy at the Gary Del Palacio Recreation Center.

Motion by Sylvia Carreon to accept the adoption of Mr. Oscar Perez's suspension of one (1) year, seconded by Sandra Oliver. Motion carried (unanimous).

- b. Adoption of staff recommendation to suspend Mr. Mario Luna for three (3) months for violation of city of El Paso Municipal Code 13.24.010-Creation and purpose of parks and recreation department: definitions; and sale of goods and services. Code: 351 (solicit w/o Vendors License)

Motion by Sylvia Carreon to accept the adoption of Mr. Mario Luna's suspension of three (3) months, seconded by Sandra Olivar. Motion carried (unanimous).

8. Agenda Item #8. **Reports on Recent Activity**

- a. Recent City Council Agenda Items List
Nothing to discuss on this item
- b. Upcoming Committee Meetings List Open Space Advisory Board
Nothing to discuss on this item
- c. Land Acquisition List – None
- d. Parks and Recreation Construction Projects List

Sylvia Carreon, addressed the New Board Members with details on what the Parks and Recreation Construction Projects List entails.

9. Agenda Item #9. **Update:** Director's Comments – Tracy Novak, Director

Currently reviewing the budget with the City Council, tomorrow we will request an increase to the budget, from \$27 million to \$36 million. This is to allow for proper funding for the future facilities that we are opening in the future.

10. Agenda Item #10. **Discussion:** Identify Items for Future Agendas

Edward, addressed the Board for proper training and an outline so everyone can have a template on how to properly conduct the meetings.

Leslie Jean-Pierre, addressed the Board, will provide training at 5:00pm during our next Parks and Recreation Advisory Board Meeting.

Motion by Sylvia Carreon to adjourn

11. Adjournment – 6:37 p.m.

Minutes submitted by Rocio Rivas, Board Recording Secretary